

No.16014/22/2008-BC-III (Pt.)
Government of India
Ministry of Social Justice & Empowerment
Department of Social Justice & Empowerment

9th Floor, Jeevan Prakash Building
25, K.G. Marg, New Delhi.
Dated: the 6th March, 2017

VACANCY CIRCULAR

Ministry of Social Justice & Empowerment, Department of Social Justice & Empowerment proposes to fill one post of Deputy Secretary in the National Commission for De-notified, Nomadic and Semi Nomadic Tribes (NCDNT) from amongst the officers of the Central/State Government/ Autonomous Bodies/Institutes including officers of the Central Secretariat Service in the Ministries/Departments of the Government of India or from open market, **on contract basis**. Office of NCDNT is located at 9th Floor, Jeevan Prakash Building, 25 K.G. Marg, New Delhi – 110001.

| S.N. | Name of Post | No. of Post | Emoluments | Eligibility |
|------|--------------|-------------|--|--|
| 1. | Consultant | 01 | Rs.48,000/- Maximum + Rs. 4,000/- Conveyance Allowance | Retired from the post of Deputy Secretary (Pay Band-3, Rs. 15,600-39,100 + Grade Pay Rs. 7600) or equivalent from an office under Central Government/Central Autonomous Bodies/Institutes. Desirable Qualification: 1. Studied a subject of Sociology/Anthropology/Social Work at the level of Graduation/Post Graduation along with working knowledge of computers. 2. Similar experience of working in the National/State Commissions or research in Tribal, DNTs women, child and other related subjects. 3. Fair knowledge of the DNTs. |

2. The selected candidate will be on contract upto January 2018 initially, which can be curtailed or extended further, depending upon the requirement, and with the consent of the officer.
3. The maximum amount of monthly consolidated fee payable is Rs. 48,000/-. The total monthly consolidated fee and the pension drawn shall not be more than the Last Pay Drawn by him at the current rates of Dearness Allowance. Candidate selected for appointment will get conveyance allowance @ Rs. 4,000/- per month. Engagement as Consultant will not be considered as a case of re-employment.
4. Eligible applicants who wish to apply for the above post may submit their Application in the prescribed proforma Annexure-A to the undersigned, **latest by 20th March, 2017**.
5. Decision of the Selection Committee for appointment to the above post on contract basis will be final and binding on all Applicants.

Note1: The maximum age limit for appointment to the above post on contract basis as on the cut-off date for deciding eligibility is sixty five years. The cut-off date for deciding eligibility is 1st April 2017.



(S. S. KUMAR)

Under Secretary to the Govt. of India

Copy to :-

1. Ministry's website.
2. All Chief Secretaries of States/UTs.
3. Director (CS), Department of Personnel & Training (DoPT), Lok Nayak Bhawan, Khan Market, New Delhi – 110003 with the request to upload this vacancy circular on DoPT's website for wider circulation.

CURRICULAM VITAE PROFORMA

1. Name and address (In BLOCK LETTERS)
2. Applied for the post of
3. Date of Birth (in Christian era)
Age as on 1.04.2017
4. Date of retirement as per Central/State Government rule
5. Educational Qualifications
6. Whether belong to SC/ST
7. Education qualifications and Experience possessed

| Qualification/Experience Required | Qualification/Experience possessed by the Officer |
|-----------------------------------|---|
| Essential | |
| Desirable | |

8. Details of employment, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

| OFFICE/ INSTITUTE/ ORGANISATION | POST HELD AND SERVICE/ CADRE TO WHICH IT BELONGS | FROM | TO | PAY IN THE PAY BAND AND CLASSIFICATIO N OF POST | NATURE OF DUTIES |
|---------------------------------------|--|------|-----|---|---------------------|
| (1) | (2) | (3) | (4) | (5) | (6) |
| | | | | | |
| | | | | | |
| | | | | | |
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9. **Nature of Present employment, if any, i.e.**

- (i) Ad-hoc basis
- (ii) temporary basis
- (iii) Period of contract
- (iv) Emoluments drawn

| | | |
|-----|---|--|
| 10. | Additional details about present employment, if any, please state whether working under: (a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities | |
| 11. | Have you retired in Revised Pay Structure? if yes, give the date from which the revision took place and also indicate the pre-revised scale. | |
| 12. | Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient. | |
| 13. | Remarks, if any. | |

Signature of the candidate

Date:-

Address